



Asset Transfer-in/Transfer-out Form

HQ-REF No: _____
(To be filled by ASD)

Atlas Asset ID (Atlas generated number)	Atlas Tag ID (UNDP bar-coded label)	Business Unit (currently in ATLAS)	Description (item name/model/manufacturer)	Serial Number (Not applicable for furniture)	Year of Purchase	Purchase Value, USD	Net Book Value
000000001790	000000001790	UKR10	Toyota Camry Elegance 2.5L A	JTNBF4FK003030603	2015	24786.79	20,999.92

COA of receiving unit

BU	Op.Unit	Fund	Dept	Project ID	Activity ID	PCBU	Impl. Agent	Donor	Share,%
UKR10	UKR	30079	58204	00101191	1	Ukr10	001981	10159	33
UKR10	UKR	30079	58204	00101191	2	Ukr10	001981	10159	33
UKR10	UKR	30079	58204	00101191	3	Ukr10	001981	10159	34

To be Completed by Operating Unit	
Transfer Out Unit	Transfer In Unit
Transfer From: 00094682 Operating Unit: UKR Operating Unit ID: UKR10 Physical Transfer Out Date: 15.12.2016	Transfer To: 00101191 Operating Unit: UKR Operating Unit ID: UKR10 Physical Transfer In Date: 15.12.2016

Signatures	
Transfer Out Unit	Transfer In Unit
Signature of Asset Focal Point: _____ Name: <u>Olena Karelina</u> Contact Number: <u>+38050 330 5979</u>	Signature of Asset Focal Point: _____ Name: <u>Olena Karelina</u> Contact Number: <u>+38050 330 5979</u>
Signature of Manager of Operating Unit: _____ Name: <u>Mustafa Said-Ametov</u> Contact Number: <u>+38050 324 8204</u>	Signature of Manager of Operating Unit: _____ Name: <u>Ljudmyla Skoropada</u> Contact Number: <u>+38050 352 2867</u>

Remarks:

The vehicle is being transferred to COA of the project operating in the Eastern Conflict Area, Kramatorsk. Cost of vehicles should be distributed among 3 Activities. Transfer should be done WITH RESOURCES.**

** Transfer with resource means that the remaining NBV of the asset transferred will be reimbursed by the "Receiving COAs" to the "Transferring COAs", in the form of budget / KK reallocation through GLIF (take budget from receiving unit give it to the transferring unit).